

**ARMRIT**<sup>®</sup>

*American Registry of Magnetic Resonance Imaging Technologists*

*Magnetic Resonance  
Imaging (MRI)  
Technologist  
Examination Candidate  
Handbook*

**ARMRIT**

*“Because MRI is a Specialty”*

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Valid as of 06/10

# **Table of Contents**

Page 3	About the ARMRIT
Page 4	Board of Directors & Contact Information
Page 5	Code of Ethics & Mission Statement
Page 6	CME requirement & CME Sources
Page 7	Examination Overview
Page 8	PSI/LaserGrade Computer Testing
Page 9	MRI Programs
Page 10	MRI Programs (continued)
Page 11	Certified MRI Tech Responsibilities / Primary Source Verification
Page 12	Sample MRI Resume (CV)
Page 13	Required Documentation & Foreign Education Evaluators
Page 14	Eligibility Criteria
Page 15	Retake Application
Page 16	Recommended Sources for MRI Information & Study Guide
Page 17	Application & Examination Process
Page 18	Application for ARMRIT MRI Technologist Examination

## ***About the ARMTRIT: 'THE MRI REGISTRY of MRI SPECIALISTS'***

The ARMTRIT has always stressed the importance of well-trained and highly qualified Technologists for MRI.

The ARMTRIT is the first certifying organization to:

- 1) Recognize MRI Technology as a distinct medical imaging specialty utilizing non-ionizing radiation.
  - 2) Require MRI clinical experience and competency for eligibility.
  - 3) Promote formal MRI education with MRI clinical training.
  - 4) Recognize MRI schools that offer full-time educational program leading to a career in MRI.
- The ARMTRIT Board of Directors and examination committee includes MRI professionals such as, MRI scientists, physicists, radiologists, technologists and educators. Collectively they have vast experience in MRI applications, research and development, quality assurance, management and service.
  - The MRI Technologist examination is recommended for College-Level Credit by the **American Council on Education (ACE)**, Washington, DC.
  - The ARMTRIT is a member organization of the **Institute for Credentialing Excellence (ICE)**.
  - **GI Bill Approved** for Reimbursement by the Veterans Administration.
  - **Ohio Department of Health** has officially included ARMTRIT as a recognized certifying body for MRI Technologists.
  - **Oregon Board of Medical Imaging Technology** (formerly OBRT) has included ARMTRIT certification as a requirement to be eligible for a Medical Imaging Technologist License to practice MRI Technology.
  - **West Virginia Medical Imaging and Radiation Therapy Technology Board of Examiners** has included ARMTRIT certification as a requirement to be eligible for a license to practice MRI Technology.
  - **Centers for Medicare and Medicaid Services (CMS)** has established accreditation requirements for providers of advanced medical imaging mandated by the Medicare Improvements for Patients and Providers Act of 2008 (MIPPA). Providers must comply with CMS' requirement that all providers of CT, MRI, PET and nuclear medicine exams be accredited by Jan. 1, 2012, in order to be reimbursed.
  - The **American College of Radiology (ACR)** MRI Accreditation Committee has recognized ARMTRIT as an autonomous certifying body meeting the ACR accreditation requirements for MRI technologists. The Centers for Medicare and Medicaid Services (CMS) has selected the ACR, as a designated accrediting organization.

## **ARMRIT BOARD OF DIRECTORS**

President: James F. Coffin, ARMRIT, Bellerose, New York

Executive Director: Wilfrido M. Sy, MD, New York, New York

Exam Committee Chair: Alberto L. Cayton, MD, Brooklyn, New York

Public Member: Col. Richard J. Arold (Ret.), Long Branch, New Jersey

Board Officers: Theresa Cipollone, RN, Melville, New York  
Francis Collini, MD, Monmouth Beach, New Jersey  
Cynthia Curzio, RN, Brooklyn, New York  
Adeel Jeffrey, MS, ARMRIT, Bronx, New York  
Milan Lo, MD, Las Vegas, Nevada  
William O'Connell, Dr.PH, Cortlandt Manor, New York

General Counsel: Charles Fiore, Esq., New York, New York

Mailing Address: ARMRIT  
8815 Commonwealth Blvd.  
Bellerose, NY 11426

*Phone: 718-347-8690*

*Fax: 718-347-8691*

*E-mail: [ARMRIT@msn.com](mailto:ARMRIT@msn.com)*

*Website: [www.armrit.org](http://www.armrit.org)*

## **ARMRIT Code of Ethics**

Magnetic Resonance Imaging Technologists, as Certified Technologists of an allied health care profession, must endeavor to always practice their specialty with the highest ethical standards in mind. The American Registry of Magnetic Resonance Imaging Technologists' Board of Directors adopted and enacted the following Guidelines:

- 1) The MRI technologist shall provide quality service and patient care with empathy, respect and concern for the rights, privacy and safety of the patient.
- 2) The MRI technologist shall always be aware of the precautions necessary and available to anyone in the MRI environment in order to safeguard the patient and others.
- 3) The MRI technologist shall respect the confidentiality and never divulge patient information to anyone not directly related to the care of the patient as allowed by law.
- 4) The MRI technologist shall adhere and comply with statutes, laws, regulations or specifications that govern the medical imaging modality of magnetic resonance imaging technology under federal, state and local law.
- 5) The MRI technologist shall perform their assigned duties responsibly, accurately and competently, and professionally.
- 6) The MRI technologist shall always endeavor to enhance and improve their knowledge of the specialty and skills annually through formal and informal continuing education.
- 7) The MRI technologist shall not violate any laws.
- 8) The MRI technologist shall promote community awareness of the importance of quality health care and participate in related activities, whenever possible.

## **Mission Statement**

The mission of the American Registry of Magnetic Resonance Imaging Technologists (ARMRIT) is to recognize individuals qualified as specialists in the use of Magnetic Resonance Imaging (MRI) Technology which employs non-ionizing radiation to promote high standards of patient care and safety in the diagnostic medical imaging modality of MRI Technology including interventional MRI, cardiovascular MRI, functional MRI, and MRI breast imaging. The Registry is open to all qualified technologists in all imaging fields provided a formal education has been completed through bonafide established schools dedicated to MRI technologists.

## **Mission Objectives**

- Promote high standards of MRI education and clinical training prior to entering the profession;
- Promote high standards of professionalism required by a diagnostic medical imaging specialty;
- Administer competency examinations that measure the theoretical knowledge and clinical skills necessary to competently perform the tasks of a MRI specialist.

## **CONTINUING MEDICAL EDUCATION (CME) REQUIREMENT**

### **Registry Active Certified MRI Technologists:**

All Certified MRI Technologists are required to renew their certification before expiration and must submit evidence of six (6) CME credits per year for a total of twelve (12) CME credits for a two (2) year renewal period. Credits must be in MRI Technology or MRI patient care as awarded by the AMA, ACCME, AHRA, or ASRT.

### **New Certified MRI Technologists:**

New Certified MRI Techs are **not** required to submit evidence of CME credits until their third calendar year of certificate renewal, including the year the Certified Tech successfully completed the examination.

### **CME Topics:**

Continuing medical education credits must be derived from topics related to Magnetic Resonance Imaging technology and/or MRI patient care and safety.

**Note: Subjects other than MRI will not be accepted.**

## **Sources for MRI Continuing Medical Education (CME)**

Advanced Health Education Center – <http://www.aheonline.com/>

CEwebservice - <http://cewebservice.com/>

International Center for Postgraduate Medical Education - <http://www.icpme.us/>

Medical Imaging Consultants - <http://www.micinfo.com/index.xml>

Medical Technology Management Institute - <http://www.mtmi.net/>

Online CPR Certification (2 credit equivalent) - <http://www.procp.org/>

# ARMRIT MRI Technologist Examination Overview

**STRUCTURE:** The exam is divided into three (3) sections of eighty (80) questions each for a total of two hundred and forty (240) questions, as follows:

Section 1: MR Physics: Basic, Intermediate and Advanced physics, Tissue Characteristics, Electromagnetism.

Format: Multiple choice and TRUE/FALSE questions. Passing is 70%.

Section 2: Clinical Applications: Pulse sequences, Image Parameters, Spatial Localization, Image Quality, Enhancement Agents, types of MR magnets, Coils and peripheral equipment. Passing is 70%.

Format: Multiple choice and TRUE/FALSE questions.

Section 3: Part 1 - Bioeffects, Safety and Patient Care.

Format: Thirty (30) multiple choice and TRUE/FALSE questions.

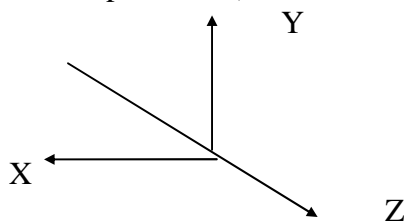
Part 2 - MR Cross-sectional Anatomy. Passing is 70%.

Format: Fifty (50) matching anatomical structures on MRI images.

**TOTAL EXAM TIME:** Four (4) hours. Candidates are advised to use all time allotted to make sure all questions have been answered.

**Multiple Choice Questions:** There is only one right and/or best answer to every question, there are no “multiple, multiple choice” questions (i.e., A and B; C and D).

In many MRI textbooks and manuals, the main static magnetic field will be symbolized  $B_0$ , the radiofrequency (RF)  $B_1$  and the components of the net magnetization vector,  $M_z$  in the longitudinal plane and  $M_{xy}$  in the transverse plane. The orthogonal (mutually perpendicular) axes of the gradient magnetic fields are oriented in the following directions (horizontal for simplification):



The logical (for educational purposes) gradient directions are; Slice Select gradient is  $G_z$ , phase encoding gradient is  $G_y$  and the frequency encoding gradient is  $G_x$  (the “read out” gradient). Understanding how the gradients are physically (actually) employed during a pulse imaging sequence is important to image quality, the management of motion artifact, flow effects and certain artifacts such as aliasing, chemical shift artifact, magnetic susceptibility, respiratory and cardiac activity. Understand the four tissue characteristics; Hydrogen concentration, T1 effects, T2 effects, and velocity (flow) effects, and the various pulse sequences that bring out these properties. The following pulse sequences are covered: Spin-echo, Gradient -echo, Inversion recovery, MRA, FLAIR, etc. Included in this review package is recommended reading material.

***American Registry of Magnetic Resonance Imaging  
Technologists - ARMTRIT  
Offer exams exclusively on computer via  
PSI Exams On-line (formerly LaserGrade).***

**February 27, 2003. New York City, NY.** The American Registry of Magnetic Resonance Imaging Technologists exams for MRI technologists will be offered only on computer, replacing the standard paper and pencil format, beginning in March of this year.

PSI Exams On-line (formerly LaserGrade), a leading computer-based testing company, offers ARMTRIT candidates the availability of over 1,000 test sites nationally. This will allow accessibility to more candidates with the added benefit of scheduling flexibility.

The process begins once a candidate's application is received and reviewed. If approved, a letter of authorization will be sent. The letter will instruct the candidate to contact PSI Exams On-line to schedule an appointment at a conveniently located test site. The applicant must schedule the appointment within forty-five (45) days of the date of the letter of authorization.

According to James F. Coffin, President of ARMTRIT, "Some of the benefits of PSI Exams On-line are: flexible scheduling, more geographical test site locations, immediate results to the candidate and the basic exam results data will be provided to the ARMTRIT psychometrician overnight."

The CBT process will provide the ARMTRIT examination committee with the necessary data to update and improve the examination on a continuous basis. The goal of the examination committee will be to implement the recommendations of the American Council on Education (ACE) that awarded the ARMTRIT exam two (2) college level credits in 1997.

To locate a PSI test site go to: [www.psiexams.com](http://www.psiexams.com)

# ARMRIT Approved MRI Programs

- ❖ **American Academy of Magnetic Resonance Imaging**, Morehead City, NC  
Phone: 252-726-7705 One-Year Certificate Program.  
[www.aamri.com](http://www.aamri.com)
- ❖ **American Institute of Medical Sciences & Education**, South Plainfield, NJ  
Phone: 908-222-0002 18 Month Certificate Program.  
[www.aimsedu.com](http://www.aimsedu.com)
- ❖ **American University of Medical Technology**, Carson, CA  
Phone: 310-532-5133 One-Year Certificate Program
  - [www.aumt.org](http://www.aumt.org)
- ❖ **Aquarius Institute of Computer Science**, Chicago, IL  
Phone: 773-604-4305 One-Year Certificate Program.  
[www.aquariusinstitute.com](http://www.aquariusinstitute.com)
- ❖ **Aquarius Institute of Computer Science**, Des Plaines, IL  
Phone: 847-296-8870 One-Year Certificate Program.  
[www.aquariusinstitute.com](http://www.aquariusinstitute.com)
- ❖ **Career Networks Institute**, Orange, CA  
Phone: 714-437-9697 16 Month Diploma Program.  
[www.cnicollege.edu](http://www.cnicollege.edu)
- ❖ **Casa Loma College**, Hawthorne, CA  
Phone: 310-220-3111 Two-Year Associate Degree Program.  
[www.casalomacollege.edu](http://www.casalomacollege.edu)
- ❖ **Casa Loma College**, Anaheim, CA.  
Phone: (714) 484-6995 Two-Year Associate Degree Program.  
[www.casalomacollege.edu](http://www.casalomacollege.edu)
- ❖ **Casa Loma College**, Van Nuys, CA  
Phone: 818-785-2726 Two-Year Associate Degree Program.  
[www.casalomacollege.edu](http://www.casalomacollege.edu)
- ❖ **Citi College of Allied Health**, Chicago, IL  
Phone: 312-236-9000 18 Month Certificate Program.  
[www.citi-college.com](http://www.citi-college.com)

## **ARMRIT Approved MRI Programs (continued)**

- ❖ **Gurnick Academy of Medical Arts, San Mateo, CA**  
Phone: 650-685-6616 13 Month Certificate Program.  
[www.medacademy.org](http://www.medacademy.org)
  
- ❖ **Institute of Medical Education, San Jose, CA**  
Phone: 408-534-0714 14 Month Certificate Program.  
[www.imededu.com](http://www.imededu.com)
  
- ❖ **Institute of Medical Education, San Leandro, CA**  
Phone: 510-351-5115 14 Month Certificate Program.  
[www.imededu.com](http://www.imededu.com)
  
- ❖ **MRI School of Minnesota, Woodbury, IL**  
Phone: 651-702-0674 One-Year Certificate Program.  
[www.mrischoolofmn.com](http://www.mrischoolofmn.com)
  
- ❖ **MRI Institute & Consulting, West Chicago, IL**  
Phone: 630-876-1600 One-Year Certificate Program.  
[www.mritutors.com](http://www.mritutors.com)
  
- ❖ **Southwest Career College, El Paso, TX**  
Phone: 915-778-4001 One-Year Certificate Program.  
[www.swci-ep.com](http://www.swci-ep.com)
  
- ❖ **West Coast Ultrasound Institute, Beverly Hills, CA**  
Phone: 310-289-5123 15 Month Certificate Program.  
[www.ultrasoundinstitute.com](http://www.ultrasoundinstitute.com)
  
- ❖ **West Coast Ultrasound Institute, Ontario, CA**  
Phone: 909-483-3808 15 Month Certificate Program.  
[www.ultrasoundinstitute.com](http://www.ultrasoundinstitute.com)
  
- ❖ **West Coast Ultrasound Institute, Phoenix, AZ**  
Phone: 602-954-3834 15 Month Certificate Program.  
[www.ultrasoundinstitute.com](http://www.ultrasoundinstitute.com)

## **ARMRIT Certified MRI Technologists Responsibilities**

Frame and display your certificate proudly at your place of employment demonstrating that you have fulfilled the educational and clinical requirements to be competent in the field of MRI Technology. Your certification by the ARMRIT credentials you as an MRI Technologist and is recognized by the American College of Radiology (ACR) MRI accreditation committee.

### **Your responsibilities as a certified MRI specialist are:**

- 1) Adhere to the Code of Ethics set forth by the ARMRIT Board of Directors.
- 2) Stay active in the MRI profession.
- 3) Attain the required Continuing Medical Education credits in MRI Technology, currently six (6) per year, twelve (12) per two-year period.
- 4) New certified technologists are not required to perform CME for the first three (3) calendar years, including the year they passed the exam.
- 5) Keep the Registry informed of any changes of employment, address, contact phone number, MRI equipment experience, and promotions.
- 6) Pay the biennial renewal fee of \$240 on-time for the next two calendar years.

### **Registry of Certificants - Primary Source Verification**

All Registry Active Certified Technologists are encouraged to post their resume (CV) on the ARMRIT Webpage at [www.armrit.org](http://www.armrit.org):

- 1) Click on **'Registry of Certificants'** at the bottom of the homepage.
- 2) Scroll down to the bottom and click on: **'Click here to post your Resume (CV)'**.
- 3) Enter your Login: use your e-mail address.
- 4) Enter a password.
- 5) Enter all relevant information and click on **Submit**.
- 7) Remember your Login, Password, and Listing Number.
- 7) If you forget your Login, Password, or Listing Number, enter a new listing and the Web manager will remove the old listing.

**Sample MRI Resume:**

**John / Jane Doe, ARMRIT  
111 Main Street, Apt. 1a  
Anywhere, NY 11234**

**Objective:** To obtain a position as a MRI Technologist commensurate with my MRI experience and MRI education.

**Work Experience:**

- January 2003 – present      **ACME Imaging, PC**, Brooklyn, NY  
MRI Technologist performing MRI studies on 12 patients/day.  
Working with a Hitachi MRP5000 0.2T permanent magnet.
- April 2001 – January 2003      **Parts Production, Inc.**, Queens, NY  
Assistant Manager.
- October 1995 – April 2001      **Smith and Smith, Inc.**, New York, NY  
Sales Representative.

**Education:**

- May 2002 – May 2003      **Institute of Medical Imaging Professions**, New York, NY  
at **Hospital Medical Center**, Queens, NY  
MRI Technologist Program with Clinical training.
- September 1993 – June 1995      **City Community College**, Brooklyn, NY  
Associates Degree in Applied Sciences.

**Certification:**

ARMRIT Registry Active # 9999  
BLS, AHA expires May 2010  
IV Insertion Techniques, Hospital Certificate.

*References available upon request.*

## **All Applications Must be Notarized and Include**

- 1) **Non-Refundable** application fee of **\$300.00**
- 2) Resume (CV).

### **Graduate of an Approved MRI Technologist Program Must Include:**

- 1) Copy of Certificate or Diploma.
- 2) Letter of recommendation from your MRI Clinical Supervisor.

### **Cross-Trainer From an Allied Health Field Must Include:**

- 1) Notarized Letter from your current Medical Director or Reading Physician stating you have 1,000 MRI clinical hours and are competent as an MRI Technologist.
- 2) Letter of recommendation from your MRI Clinical Supervisor.
- 3) Evaluation of Foreign education by a U.S. organization for Foreign Graduates (see below).

### **On The Job Trained – Equivalency Clause Must Include:**

- 1) **Notarized Letter** from your current Medical Director or Reading Physician stating that you have four (4) years or 6,240 hours full-time clinical experience and are competent as an MRI Technologist.
- 2) Letter of recommendation from your MRI Clinical Supervisor.

## **Evaluation of Foreign Academic Credentials**

Eligibility based on a degree from a foreign educational institution, official transcript(s) and other relevant records must be evaluated. Listed below are acceptable agencies:

**A&M Logos International** - 40 Rector ST., Suite 1504, New York, NY 10006  
Ph.: 212-233-7021 Email: [www.amlogos.com](http://www.amlogos.com)

**Globe Language Service** - 319 Broadway, 2<sup>nd</sup> Floor, New York, NY 10007  
Ph.: 212-227-1994 Email: [info@globelanguage.com](mailto:info@globelanguage.com)

**The Trustforte Corporation** - 271 Madison Avenue, Third Floor, New York, NY 10016  
Ph.: 212 481-4870 Email: [info@trustfortecorp.com](mailto:info@trustfortecorp.com)

**World Education Services** - Bowling Green Station, P.O. Box 5087, New York, NY 10274  
Ph.: 212-966-6311 Email: [www.wes.org](http://www.wes.org)

**Educational Credential Evaluators, Inc.** - PO Box 514070, Milwaukee WI 53203  
Ph.: 414-289-3400 Email: [eval@ece.org](mailto:eval@ece.org)

## **ELIGIBILITY CRITERIA for CANDIDATES of the ARMRIT MRI TECHNOLOGIST EXAMINATION**

### 1) **Graduate of a MRI Program:**

An ARMRIT approved Certification or Degree program that includes at least 1,000 hours of Documented MRI clinical training (see pages 9 &10).

### 2) **Medical Imaging or Allied Health Field Cross-Trainers:**

Individuals from another medical imaging modality or allied health field and have at least 1,000 hours of documented MRI clinical experience such as:

Ultrasonographers certified by the ARDMS.

Nuclear Medicine Technologists certified by the NMTCB or ARRT.

Radiographers certified by the ARRT, CRT or State license.

Physicians (MD, DO, DC, DPM).

Foreign Medical Graduate (see page 13 for U.S. evaluators).

Nurses (RN, LPN).

Physician Assistants (PA).

Physical Therapist (PT).

Cardio Vascular Technologist (CVT).

Emergency Medical Technician (EMT).

EEG Technologists who perform Electro- encephalograms,

Electro-Physiology and Evoked Potential studies.

Medical Assistants with National Certification.

### 3) **Equivalency Clause:**

On The Job Trained: applicant must prove four (4) years or 6,240 hours of documented full-time MRI clinical experience or possess a Bachelor Degree and one-year (approx. 1700 hours) of full-time MRI work experience.

# ARMRIT

8815 Commonwealth Blvd. Bellerose, NY 11426

www.armrit.org

## RETAKES APPLICATION - Read carefully!

- 1) You must submit a retake application within 30 Days of the date on your score sheet to avoid the full application process.
- 2) The maximum times you can sit for any or all parts is three (3).
- 3) Failure to pass three times will require the candidate to complete an ARMRIT approved MRI program review course.

### I am applying to retake the following sections:

- PHYSICS
- CLINICAL APPLICATIONS
- BIO-EFFECTS & SAFETY / ANATOMY

**Fee (non-refundable):** Enclosed is a check or Money Order for \$75.00 per section made payable to: *ARMRIT* Fax to: 718-347-8691

NAME: \_\_\_\_\_ RC#: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

Pay by Credit Card: (check one) MasterCard \_\_\_\_ Visa \_\_\_\_ AMEX \_\_\_\_ Discover \_\_\_\_

Card Number: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Print Name on Card: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## Recommended Sources for MRI Information.

### Soft cover books:

- Questions and Answers in Magnetic Resonance Imaging, by Allen D. Elster, MD, Mosby-Yearbook
- Magnetic Resonance, Bioeffects, Safety, and Patient Management, by Frank G. Shellock and Emanuel Kanal, Raven Press
- MRI for Technologists, modules 1-6, Bayer, contact your Bayer, Magnevist Sales Representative.
- Pocket Atlas of Cross-Sectional Anatomy, by Torsten B. Moller and Emil Reif, Theime Flexibook
- MRI for Technologists, by Peggy Woodward / Roger Freimarck, McGraw Hill

### Hard cover books:

- Clinical Magnetic Resonance Imaging, 3<sup>rd</sup> Edit., by Robert R. Edelman, MD & John R. Hesselink, MD, W.B. Saunders Company
- Magnetic Resonance Imaging, 2nd Edition, by David D. Stark, MD and William G. Bradley, MD, PhD, Mosby-Yearbook

On-Line:     [www.MRIsafety.com](http://www.MRIsafety.com)

Practice Tests: [www.armrit.org](http://www.armrit.org)

**Study Guide:** “MRI Technologist Quick Reference and Study Guide”—a compilation of the principles of MRI physics, instrumentation, clinical applications, bio-effects-safety and cross-sectional anatomy.

\***Price: \$150.00** (Non-refundable). Purchase of the Study Guide is **not required** for certification.

**Send to:** Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

**Payment Options:** Check \_\_\_\_\_ Money Order \_\_\_\_\_ Make check or MO payable to: **ARMRIT**

**Mail to: 8815 Commonwealth Blvd.            or Fax to: 718-347-8691**  
**Bellerose, NY 11426**

Pay by Credit Card: (check one) MasterCard \_\_\_\_ Visa \_\_\_\_ AMEX \_\_\_\_ Discover \_\_\_\_

Card Number: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Print Name on Card: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## *Application and Examination Process*

- 1) Fill out all areas of the ARMRIT MRI Technologist Examination Application completely.  
**AN INCOMPLETE APPLICATION WILL BE RETURNED.**
- 2) Pay the **Non-refundable** Application Fee of \$300 by check, money order or **credit card**.
- 3) Include all necessary documentation such as; resume (CV), diplomas, certificates, notarized and recommendation letters.
- 4) Evaluation of foreign education (**if applicable**). See page 13 for acceptable agencies.
- 5) Send all documentation to:           **ARMRIT.**  
  8815 Commonwealth Blvd.  
Note: **Do Not Send Certified!**   Bellerose, NY 11426
- 6) Once all documentation is received and reviewed the Applicant will receive either an 'Application Review Letter' or a 'Letter of Authorization'.
- 7) An 'Application Review Letter' informs the Applicant to provide required documents that were not included in their application package.
- 8) The 'Letter of Authorization' allows the Candidate to make an appointment with PSI Exams On-line and sit for the exam (all 3 parts) within \*forty-five (45) days of the date of the Letter of Authorization. PSI testing fees are separate.
- 9) Upon completion, you will receive a score sheet from PSI. Immediately fax the result sheet to the ARMRIT: 718-347-8691.
- 10) If all three sections are passed, a certificate and ID card will be processed and mailed.
- 11) If any sections were failed, a retake application will be sent and must be filled out and sent to the Registry, **with fees**, within thirty (30) days of the date of the result sheet.
- 12) Maximum attempts to pass all three sections are three (3). Failure to pass in three (3) attempts requires the candidate to enroll in a MRI review class or MRI program and start the application process from the start.

**\* A CANDIDATE WHO FAILS TO SIT WITHIN THE 45 DAY PERIOD  
MUST START THE APPLICATION PROCESS AGAIN!**

